BUMED Standard Procurement System (SPS)

April 1998

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What is SPS?

"SPS is a standardized automated procurement system for use by the DoD procurement community. It is the next generation of procurement application software, designed to link acquisition reform and common DoD procurement business processes with commercial best practices and advances in electronic commerce."

Navy SPS web page

Background

- Defense Management Report Decision (DMRD) 918 (Sep 15, 1992), Defense Information Infrastructure Implementation Plan (Jan 14, 1993), and Corporate Information Management (CIM) policy letter (Oct 13, 1993) set the tone for consolidating duplicative information systems within the Department of Defense (DoD).

- As a result of these initiatives, DoD decided that all acquisition activities will utilize one common Standard Procurement System (SPS).

- In 1997, DoD selected Procurement-Desktop Defense (PD^2), a commercial-off-the-shelf software package developed by American Management Systems (AMS) as its SPS for use throughout DoD.

Background, *cont.*

- SPS is being implemented by all military services, with initial integration occurring within the Navy.
- SPS will be installed at over 400 Navy sites worldwide (including 25 BUMED sites) and will replace all existing procurement systems, including SACONS Federal, RPSV3, and numerous local legacy/manual systems.
- SPS is merely one of many steps occurring within DoD as part of an ongoing process to automate defense acquisition.

Project Plan

1. Conduct Flagship meetings to standardize business practices
2. Load flagship results into BUMED standard database
3. Acquire SPS hardware for Phase I activities
4. Install hardware at Phase I activities
5. Perform site surveys at Phase I activities
6. Install SPS at Phase I activities
7. Provide training for Phase I activity CAT-1 end-users
8. Repeat steps 3-7 for Phases II

Project Plan, *cont.*

Phase I:

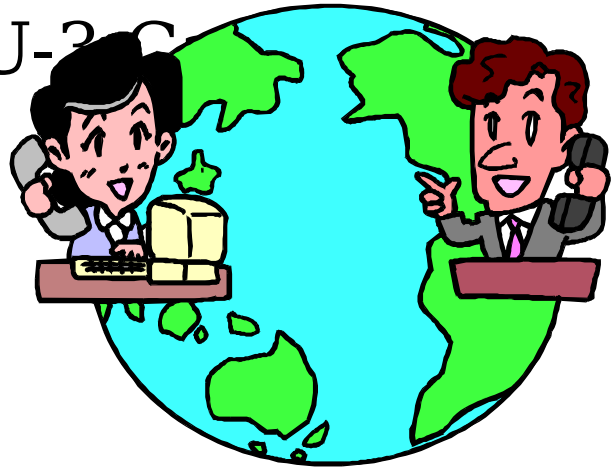
16 largest CONUS hospitals, NMLC, NMRI, & NMIMC

(Dec ’97--May ’98)

Phase II:

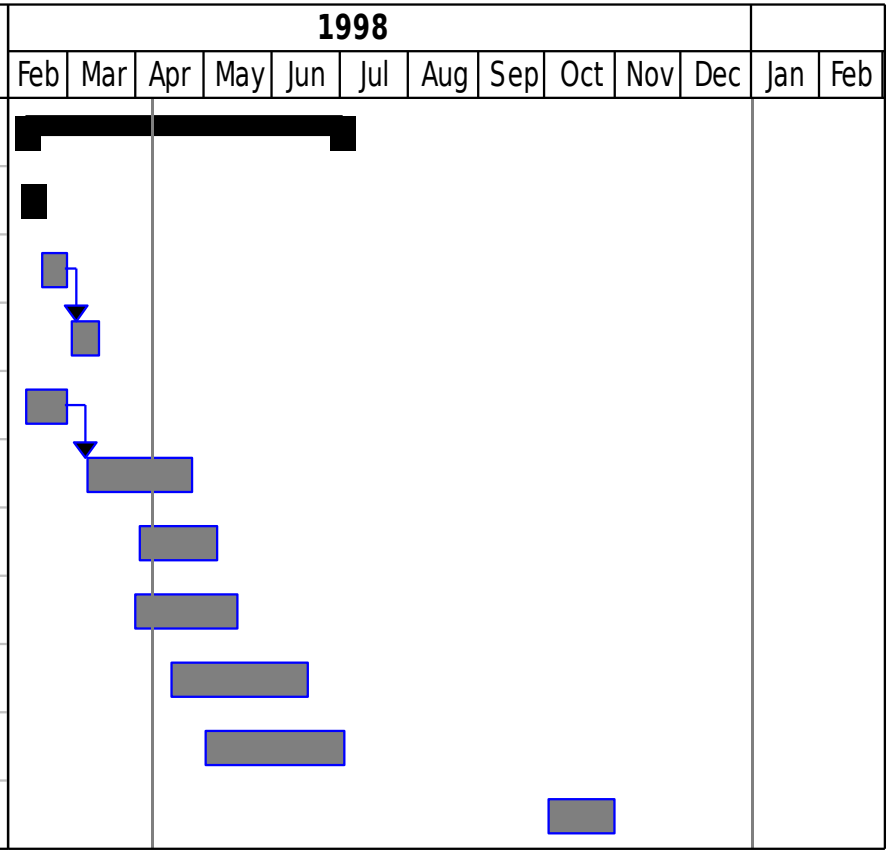
5 OCONUS hospitals & NAMRU-3, C

(Nov ’98--Dec ’98)



Timeline

ID	Task Name
1	**Phase I (Large CONUS Activities)**
2	Complete Flagship Planning
3	Populate BUMED-specific PD2 database
4	Validate BUMED-specific database
5	Acquire SPS hardware
6	Install SPS hardware
7	AMS conducts site surveys
8	AMS installs SPS
9	Personnel attend training
10	Sites achieve IOC
11	**Phase II (OCONUS)**



Installation Schedule

#	UIC	*Activity*	Cat-1 Users	HW Install	SW Site Survey	SW Install
1.	N62645	NMLC Frederick, MD	19	03/09/98	Compl.	12/04/97
2.	N00168	NNMC Bethesda, MD	26	03/09/98	Compl.	04/01/98
3.	N00183	NMC Portsmouth, VA	27	03/16/98	Compl.	04/13/98
4.	N00259	NMC San Diego, CA	32	03/23/98	Compl.	03/30/98
5.	N66094	NAVHOSP Cherry Point, NC	5	03/23/98	04/06/98	04/20/98
6.	N68094	NAVHOSP Camp Pendleton, CA	8	03/23/98	Compl.	04/13/98
7.	N68093	NAVHOSP Camp Lejeune, NC	13	03/26/98	04/08/98	04/27/98
8.	N35949	NAVHOSP Twenty-nine Palms, CA	7	03/30/98	Compl.	04/13/98
9.	N66095	NAVHOSP Lemoore, CA	4	04/02/98	04/13/98	05/04/98
10.	N61337	NAVHOSP Beaufort, SC	7	04/06/98	04/27/98	05/04/98
11.	N66097	NAVHOSP Oak Harbor, WA	3	04/08/98	04/20/98	05/04/98
12.	N00203	NAVHOSP Pensacola, FL	10	04/09/98	04/27/98	05/11/98
13.	N68095	NAVHOSP Bremerton, WA	5	04/14/98	04/20/98	05/04/98
14.	N00232	NAVHOSP Jacksonville, FL	14	04/15/98	04/27/98	05/11/98
15.	N00285	NAVHOSP Corpus Christi, TX	7	04/27/98	05/04/98	05/18/98
16.	N00211	NAVHOSP Great Lakes, IL	8	04/22/98	05/04/98	05/18/98
17.	N68084	NAVHOSP Charleston, SC	9	06/01/98	06/08/98	06/22/98
18.	N64223	NMRI Bethesda, MD	4	05/11/98	Compl.	05/25/98
19.	N65126	NMIMC Bethesda, MD	1	N/A	05/18/98	05/25/98
20.	N65428	USNAVHOSP Roosevelt Roads, PR	8	05/26/98	06/08/98	06/15/98
21.	N61564	USNAVHOSP Guatanamo Bay, Cuba	4	TBD	TBD	TBD
22.	N68470	USNAVHOSP Okinawa	9	TBD	TBD	TBD
23.	N68292	USNAVHOSP Yokosuka, Japan	7	TBD	TBD	TBD
24.	N68096	USNAVHOSP Guam	7	TBD	TBD	TBD
25.	N61751	NAVMEDSCHU 3 Cairo, Egypt	4	TBD	TBD	TBD

Flagship

- ***Strategy***: In order to facilitate SPS implementation within the claimancy, we assembled a team of the best functional and technical personnel from throughout the organization to help us implement SPS.

- ***Goal***: To provide BUMED activities a claimant-specific SPS database customized to our specific business processes to enable us to better perform our procurement mission.

Flagship, *cont.*

- ***Vision***: One information system for the whole team, enabling seamlessly communication, shared corporate information, and redesigned and automated business processes to enhance our customer service.

- ***Commitment***: Flagship participants attended a kick-off conference in Frederick, Maryland, a two-week SPS training session at AMS's headquarters in Fairfax, Virginia, and several subsequent week-long flagship meetings during Jan/Feb 1998 timeframe at NMLC.

Communications Strategy

- Goal: Keep all BUMED SPS users informed, answer all questions promptly and completely, and resolve all implementation issues to minimize disruptions and facilitate the transition to SPS operations

- Communication of questions and issues is encouraged and will be facilitated via both telephone and internet

- Resources have been established at NMLC and will be managed by Coopers & Lybrand (C&L), with all responses and distribution approved by Ms. Shultz

Communications Strategy, *cont.*

- BUMED SPS Home Page
  - **http://www-nmlc.med.navy.mil/bumed_sps**
  - Information specific to BUMED SPS installation, implementation, interfaces, & training, including current schedules
  - Links to other SPS web sites, including DLA's SPS web site, the Navy's SPS web site, NMIMC's web site, and AMS's SPS web site
- BUMED SPS Electronic Help Desk
  - **bumed_sps@nml10.med.navy.mil**
  - Incoming mail will be monitored daily and responses will be issued in a timely manner
- BUMED SPS Message Line
  - **(301) 619-3001**
  - Incoming messages will be monitored daily and responses will be issued in a timely manner

Communications Strategy, *cont.*

- **BUMED SPS List Server**
  - Distributes E-mail traffic to all subscribers for the purpose of sharing general information as well as questions and answers
  - To subscribe, send E-mail to **nmlc_listserver@nml10.med.navy.mil** with body text stating, "**join bumed_sps_list"** (leave subject blank)
  - To cancel subscription, send E-mail to same address with body text stating, "**leave bumed_sps_list"** (leave subject blank)
  - To post a message, a question, or an answer to the list server, send E-mail to: **bumed_sps_list@nml10.med.navy.mil**

Critical Success Factors (CSF)

- Site Implementation Managers (SIMs) must assume responsibility for successful SPS deployment by thoroughly planning and coordinating all SPS activities:
- Designate Super Users
  - Schedule training
  - Apply users to Security Model groups
  - Develop site SOPs
  - Establish Cut-over strategy
- Maximize use of available resources
- Attending SPS training is the best way to learn system
  - PMO is funding SPS training in FY98
  - Sites must fund TAD, if required

Summary

- SPS is a reality and BUMED is pursuing an aggressive strategy to implement it ASAP
- SPS is a key component of the Navy's "paperfree acquisition" strategy
- All CONUS sites will have SPS installed in FY98 (OCONUS in early FY99)
- BUMED is acquiring SPS CAT-1 HW (servers & workstations) for all activities
- Training strategy developed
- Attend regional conferences if possible; additional information can be found at the BUMED SPS web page
- Use communications methods for additional information